

[Your Company Letterhead]

[Date]

[Recipient Name]

[Recipient Title]

[Partner Company Name]

[Company Address]

[City, State, ZIP]

Dear [Recipient Name],

We are pleased to formally accept your partnership offer and express our sincere gratitude for the opportunity to collaborate with [Partner Company Name]. After careful review of your proposal, we are confident that this partnership will foster mutual growth and success for both our organizations within the retail sector.

We agree to the terms and conditions outlined in your proposal dated [Proposal Date], and enthusiastically look forward to working together to achieve our shared objectives. We are committed to dedicating the necessary resources to ensure a seamless integration of our efforts.

To initiate this partnership, we suggest arranging a joint meeting between our project teams to discuss the implementation plan and establish key milestones. Please let us know your availability for a kickoff meeting at your earliest convenience, so we can finalize details and set the foundation for a productive collaboration.

Thank you once again for this exciting opportunity. We believe that together, we can achieve remarkable results and look forward to a successful partnership.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]