

# Sample Recommendation Letter for Undergraduate Research Fellowship Application

Date: [Insert Date]

To the Selection Committee,

I am writing to offer my strongest recommendation for **[Student's Full Name]** in support of their application for the **[Name of Research Fellowship]**. As a **[Your Position]** in the **[Department Name]** at **[University Name]**, I have had the privilege of teaching and mentoring **[Student's Name]** for the past **[number of semesters/years]**. During this time, I have been consistently impressed by their intellectual curiosity, dedication to academic excellence, and enthusiasm for research.

**[Student's Name]** distinguished themselves in my **[Course or Lab Name]** course, where they excelled among their peers and demonstrated a remarkable ability to grasp complex concepts quickly. Their analytical skills and attention to detail were reflected in their consistently high grades and insightful classroom contributions. **[He/She/They]** often asked thought-provoking questions and engaged in thoughtful discussions that enriched the learning experience for everyone involved.

Beyond the classroom, **[Student's Name]** volunteered to assist with my research on **[Brief Description of Research Topic]**. Their dedication and work ethic were evident in their meticulous data collection, careful analysis, and willingness to tackle challenging tasks. **[Student's Name]** also demonstrated strong teamwork and communication skills, collaborating effectively with other research group members and contributing valuable insights during lab meetings.

One of **[Student's Name]**'s most notable achievements was **[describe a specific project, poster, publication, or accomplishment relevant to research]**. Their ability to synthesize information, think critically, and communicate findings underscored their potential as an emerging researcher.

Based on their exemplary academic record, research experience, and strong commitment to scientific inquiry, I am confident that **[Student's Name]** will thrive as a fellow in your program. I wholeheartedly endorse their application and am certain they will make significant contributions as part of your research community.

Please feel free to contact me at **[Your Email Address]** should you require any further information.

Sincerely,

**[Your Full Name]**  
**[Your Title/Position]**  
**[Department Name]**  
**[University Name]**  
**[Contact Information]**