

# Sample Invitation Letter for Schengen Visa

[Your Name]  
[Your Address in Schengen Country]  
[City, Zip Code]  
[Country]  
[Email Address]  
[Phone Number]  
[Date]

Embassy of [Schengen Country]  
[Embassy Address]  
[City, Country]

Subject: Invitation Letter for [Guest's Full Name], Passport No: [Passport Number]

Dear Sir/Madam,

I, [Your Full Name], residing at [Your Full Address], am writing to invite my [relationship], [Guest's Full Name], residing at [Guest's Address], to visit me in [City, Country] for a period of [duration of stay], from [start date] to [end date].

The purpose of the visit is [explain purpose, e.g., tourism, family visit, attending an event]. During their stay, [Guest's Name] will be residing with me at my above-mentioned address. I will ensure all accommodation, meals, and travel expenses are taken care of.

Please find below the day-to-day travel itinerary for their planned visit within the Schengen area.

I kindly request you to grant them a Schengen visa for the stated period.

Should you need any further information, please feel free to contact me.

Yours sincerely,  
[Your Name]  
[Signature, if printed]

## Sample Daily Travel Itinerary

| Date                    | Location         | Activity/Schedule   | Accommodation    |
|-------------------------|------------------|---|------------------|
| Day 1<br>([Start Date]) | [Arrival City]   | Arrival at [Airport Name]. Transfer to host's residence. Rest and welcome dinner. | [Host's Address] |
| Day 2                   | [City Name]      | City tour: Visit [Museum/Attraction 1], [Attraction 2]                            | [Host's Address] |
| Day 3                   | [Nearby City]    | Day trip to [Famous Landmark or City]. Sightseeing, local cuisine experience.     | [Host's Address] |
| Day 4                   | [City Name]      | Visit local markets, shopping, and leisure activities.                            | [Host's Address] |
| Day 5                   | [Departure City] | Packing, farewell lunch, transfer to airport for departure.                       | N/A              |

**Note:** Adjust the itinerary according to the actual plans, travel dates, and places you wish to visit. All details should be accurate and consistent with other application documents.