

Subject: Regarding Your Internship Application

Dear [Applicant's Name],

Thank you very much for your interest in the internship position at [Company/Organization Name] and for the time and effort you invested in your application.

We regret to inform you that, after careful consideration, we will not be able to offer you an internship position at this time. This decision was not easy, as we received many strong applications, and we appreciate your enthusiasm for joining our team.

We are grateful for your interest in our organization and encourage you to apply again for future opportunities that match your skills and aspirations. We wish you the very best in your academic and professional endeavors.

Thank you once again for considering [Company/Organization Name].

Sincerely,

[Your Name]

[Your Title / Department]

[Company/Organization Name]