

# Merit-Based Scholarship Acceptance Letter Sample

**[Your Name]**

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

**[Scholarship Committee/Administrator Name]**

[Name of Scholarship Program/Institution]

[Address of Institution]

[City, State, ZIP Code]

Dear [Scholarship Committee/Administrator Name],

I am writing to formally accept the **[Name of Scholarship]** awarded to me for the **[academic year/semester]**. I am truly honored to be selected as a recipient for this merit-based scholarship and deeply appreciative of your recognition of my academic achievements and potential.

I confirm my understanding and acceptance of all terms and conditions associated with this scholarship, including maintaining a minimum GPA and fulfilling any required obligations. Please let me know if there are any additional documents or forms I need to submit to finalize this process.

Thank you once again for this generous support. This scholarship will significantly aid me in pursuing my educational and career goals at **[Name of University/College]**. I look forward to representing the values of your organization as I continue my academic journey.

Please advise me on the next steps regarding the scholarship disbursement process. Should you require any further information from me, feel free to contact me at [Your Email Address] or [Your Phone Number].

Sincerely,

[Your Name]