

# Letter of Complaint for Hospital Bill Discrepancies

A **letter of complaint for hospital bill discrepancies** is a formal document written by a patient or their representative to address errors or inconsistencies found in medical billing statements. It typically outlines specific charges that appear incorrect or unjustified, requests a detailed explanation or correction, and seeks prompt resolution to avoid financial inconvenience. An effective complaint letter maintains a respectful tone, includes relevant account details, dates of service, and copies of bills or receipts, ensuring clear communication with the hospital billing department. Below is a sample excerpt demonstrating how to articulate concerns regarding overcharges and request a thorough review for accuracy.

## Sample Letter of Complaint for Hospital Bill Discrepancies

**[Your Name]**

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

**Date:** [MM/DD/YYYY]

### Billing Department

[Hospital Name]

[Hospital Address]

[City, State, ZIP Code]

**Subject:** Complaint Regarding Hospital Bill Discrepancies (Account No: [Account Number])

Dear Sir/Madam,

I am writing to formally bring to your attention discrepancies I have found in my recent hospital bill, dated [Date of Bill], for services rendered on [Date(s) of Service]. After reviewing the attached statement (copy enclosed), I noticed several charges that appear inaccurate or unrecognized.

- **Charge for Medication:** A charge of \$[Amount] for [Medication Name] on [Date], which I did not receive.
- **Duplicate Lab Fees:** The statement lists two separate charges for the same laboratory test (Test Name) on [Date].
- **Extended Stay:** My bill reflects an additional day's stay in the hospital, whereas I was discharged on [Actual Discharge Date].

I kindly request a detailed review and clarification of these charges. Please provide an itemized explanation or make the necessary corrections at your earliest convenience. Enclosed, you will find a copy of the bill with the disputed items highlighted.

I appreciate your prompt attention to this matter and look forward to your response. If you require any further information, please feel free to contact me at [Phone Number] or [Email Address].

Sincerely,

[Your Name]