

Subject: Update on Your Internship Application at [Company Name]

Dear [Applicant's Name],

Thank you very much for your interest in the [Internship Position Title] at [Company Name] and for the time you invested in the application process.

After careful consideration, we regret to inform you that we will not be moving forward with your application for this internship position. Our decision was based primarily on the current requirements of this particular role, which demands specific skills and technical competencies that we did not find to be a precise match with your current experience and abilities.

This decision was a difficult one, as we received applications from many talented candidates. We encourage you to continue developing your skills in [mention specific skills or areas, e.g., data analysis, programming, project management], as experience in these areas would significantly strengthen your profile for similar opportunities in the future.

We truly appreciate your interest in [Company Name] and the effort you put into your application. We encourage you to reapply to future openings that match your evolving experience and skill set.

Thank you again, and we wish you the very best in your academic and professional endeavors.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]