

Dear Aunt [Name],

I hope this letter finds you in great health and spirits. I am writing to share how excited we all are for the upcoming family function and, more importantly, to ask for a little favor from you.

You have always been the heart and soul of our family get-togethers, making every occasion extra special with your warmth and wonderful organizing skills. This time, as we are planning the function, I realized how much we rely on your guidance and support. We would truly appreciate your help in managing a few things, especially with organizing the event and welcoming our guests.

Your knack for ensuring everything runs smoothly is unmatched. If you could assist with coordinating the arrangements and looking after our guests, it would be a huge relief for us and would make the celebration even more enjoyable for everyone. Your presence and touch always make family gatherings memorable!

Please let me know if you'll be able to help out. I am looking forward to spending time together and creating wonderful memories. Give my regards to Uncle and everyone at home. Can't wait to see you soon!

With lots of love,  
[Your Name]