

Hey [Friend's Name],

I hope you're doing great! I just wanted to say I'm really sorry for showing up late to your party the other day. I know you put a lot of effort into organizing everything, and I feel awful for missing out on the start of all the fun.

I got caught up because [briefly explain reason, e.g., "my work meeting ran late" or "there was unexpected traffic"], and I tried my best to get there as quickly as I could. Still, I know it must have been a bit frustrating waiting or having to greet everyone while I was running behind schedule. Please know it wasn't intentional.

Your friendship means a lot to me, and I'd never want to let you down. I appreciate you including me and making me feel welcome, even though I was late. Next time, I promise I'll do whatever it takes to be on time so we can make the most of the celebration together!

Thanks for understanding—you're the best! Let's catch up soon (and this time, I'll be early!).

Take care,
[Your Name]