

Graduate School Acceptance Letter Sample for International Students (Conditional Admission)

[Institution Letterhead]

[Date]

[Applicant Name]

[Applicant Address]

[City, State/Province, Country, Postal Code]

Dear [Applicant Name],

Congratulations! On behalf of the [Department/Program Name] at [University Name], I am pleased to inform you of your **conditional admission** to the [Name of Graduate Program] for the [Term, Year] academic term. Your outstanding academic record and accomplishments have impressed our admissions committee.

Conditional Admission Requirements

Please note that your admission is **conditional** and subject to fulfillment of the following requirements:

- **English Language Proficiency:** Submit official results verifying a minimum score of [Specify Required Test, e.g., TOEFL (XX), IELTS (XX)] by [Deadline Date].
- **Final Transcripts:** Provide official, certified final transcripts and degree certificates from all post-secondary institutions attended, demonstrating completion of all required coursework, by [Deadline Date].
- **Prerequisite Courses:** Complete the following prerequisite course(s) with satisfactory grades: [List Specific Courses, if applicable].
- **Other Requirements:** [List any additional requirements, if applicable].

Failure to meet these conditions by the specified deadlines may result in withdrawal of your admission offer.

Next Steps

To accept this offer, please confirm your intention to enroll by submitting the attached acceptance form and the required tuition deposit by [Response Deadline]. Detailed instructions regarding visa application procedures, housing, orientation, and course registration will be sent upon receipt of your acceptance.

Should you have any questions or require assistance, please contact [Graduate Admissions Office Contact Information].

Once again, congratulations on your provisional admission to [University Name]. We look forward to welcoming you to our international community!

Sincerely,

[Admissions Officer Name]

[Title]

[Department/Program Name]

[University Name]

[Contact Information]