

Dear [Name],

Thank you very much for reaching out and considering us for a collaboration opportunity. We truly appreciate the time and thought you put into your proposal.

After careful consideration, we have decided that we are unable to move forward with a partnership at this time. This decision is in no way a reflection of your work or the potential for meaningful collaboration, but rather due to current priorities and commitments on our end.

We sincerely value your interest and the possibility of working together. Please do not hesitate to reconnect with us in the future, as we would be glad to reconsider a potential partnership when circumstances align better for both of us.

Thank you once again for your understanding and for thinking of us. We wish you the best with your ongoing projects and look forward to staying in touch.

Warm regards,

[Your Name]

[Your Position]

[Your Organization]