

Character Reference Recommendation Letter for Court Purposes

A **character reference recommendation letter for court purposes** serves as a personal testimonial to an individual's integrity, behavior, and moral character, often submitted to support the person's case in legal proceedings. This letter provides the judge or court with insight into the individual's personality, highlighting positive traits, trustworthiness, and contributions to the community, which can influence sentencing or decisions. It is typically written by someone who knows the individual well, such as a friend, employer, or community member, and aims to present a truthful and favorable perspective to assist in the judicial process.

Sample Template

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Phone Number]

[Email Address]

[Date]

To the Honorable Judge [Judge's Full Name] / To Whom It May Concern,

I am writing this letter in reference to **[Full Name of Individual in Question]**, who is currently before the court in relation to **[briefly mention case or nature of court proceedings]**. I have known **[Individual's First Name]** for **[length of time]** as a **[nature of relationship, e.g., friend, colleague, employer, neighbor]**.

During the time I have known **[First Name]**, I have found them to be a person of excellent moral character, honesty, and integrity. **[He/She/They]** has consistently demonstrated respect for others, responsibility, and a strong commitment to our community. For example, **[describe any positive actions, community service, work ethic, or personal anecdotes]**.

I am fully aware of the circumstances that have brought **[First Name]** before the court, and I respectfully ask that the court take this letter into consideration when determining the outcome of this case. I firmly believe that this incident is not reflective of **[First Name]'s** true character, and I am confident in their ability to make positive contributions moving forward.

Please feel free to contact me at **[Phone Number]** or **[Email Address]** should you require any additional information or clarification regarding my reference.

Sincerely,

[Your Name]