

[University Letterhead]

Date: [Insert Date]

[Applicant Name]

[Applicant Address]

[City, State, ZIP Code]

Dear [Applicant Name],

Thank you for applying to [University Name] and for your interest in joining our academic community. We acknowledge the effort and commitment you have demonstrated throughout your educational journey.

After a comprehensive review of your application and supporting documents, we regret to inform you that we are unable to offer you admission for the [upcoming academic year/semester]. Our Admissions Committee carefully reviews each candidate's academic record, achievements, and potential to succeed at [University Name]. This year, the selection process was extremely competitive, with many exceptional candidates applying for a limited number of spots.

Although your application reflected dedication and noteworthy achievements, your overall academic performance did not meet the rigorous standards required for admission at this time. We recognize the effort you have put into your studies, and this decision in no way diminishes your accomplishments thus far.

We encourage you to continue striving for academic improvement and to consider exploring alternative pathways or institutions that may be a better immediate fit. If you wish to reapply in the future, we recommend focusing on strengthening your academic qualifications and relevant experiences.

Thank you again for your interest in [University Name]. We wish you every success in your future academic and personal endeavors.

Sincerely,

[Admissions Officer Name]

[Title/Department]

[University Name]