

Subject: Notification Regarding Your Graduate Scholarship Application

Dear [Applicant's Name],

Thank you for taking the time to apply for the [Name of Scholarship] at [Institution/Organization Name]. We appreciate your interest in our graduate scholarship program and the effort you put into your application.

After a thorough and highly competitive selection process, we regret to inform you that we are unable to offer you a scholarship this year. Please know that this decision was not reached easily, as we received many outstanding applications from talented individuals such as yourself.

We sincerely value your interest in [Institution/Organization Name] and encourage you to consider future opportunities with us. If you have any questions or would like feedback regarding your application, please feel free to contact us at [Contact Email/Phone Number].

We wish you the very best in your academic and professional pursuits.

Sincerely,

[Your Name]

[Position or Scholarship Committee]

[Institution/Organization Name]