

Sample Recommendation Letter for Law Internship Application

[Your Name]
[Your Title/Position]
[Department/Organization]
[Address Line 1]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name or "To Whom It May Concern,"]
[Law Firm/Organization Name]
[Address Line 1]
[City, State, ZIP Code]

Dear [Recipient's Name or "Sir/Madam"],

I am pleased to write this letter of recommendation for [Applicant's Full Name] in support of their application for a law internship at your esteemed organization. As [his/her/their] [professor/mentor/supervisor] for [course, subject, or project] at [University/Organization Name], I have had ample opportunity to observe [Applicant's First Name]'s commitment to legal studies, analytical prowess, and professional demeanor.

Throughout my time working with [Applicant's First Name], [he/she/they] demonstrated a remarkable aptitude for legal research and an impressive ability to dissect complex issues. [His/Her/Their] analytical skills were evidenced by [his/her/their] performance in assignments and case studies, which consistently reflected keen attention to detail and a clear, logical approach to problem solving.

[Applicant's First Name] is deeply dedicated to upholding ethical standards, a quality that sets [him/her/them] apart in a challenging academic environment. [He/She/They] approaches sensitive topics with integrity and demonstrates respect for confidentiality and the norms of professional conduct. In addition to technical proficiency, [Applicant's First Name] communicates ideas clearly and persuasively, both in writing and during oral presentations, making [him/her/them] an asset to any legal team.

Moreover, [he/she/they] excels in collaborative settings, frequently assisting peers and actively engaging in group projects. [His/Her/Their] willingness to take initiative, combined with [his/her/their] organizational skills, ensures timely and effective contributions to all projects in which [he/she/they] is involved.

I am confident that [Applicant's First Name] will bring the same level of excellence, diligence, and integrity to the law internship position at your organization. I highly recommend [him/her/them] without reservation and am certain that [he/she/they] will prove to be a valuable asset to your team.

Please feel free to contact me at [your email address] or [your phone number] should you require any further information.

Sincerely,
[Your Name]