

# Sample Recommendation Letter for College Application from Employer

This sample recommendation letter for college application from employer provides a professional endorsement of a candidate's work ethic, skills, and character from a current or former employer. It highlights the applicant's strengths, achievements, and suitability for college studies, offering valuable insight into their responsibility, reliability, and potential for academic success. Including such a letter can strengthen a college application by providing a credible perspective on the applicant's qualifications and readiness for higher education. This **sample recommendation letter for college application from employer** serves as an excellent template to guide employers in drafting impactful and persuasive letters of recommendation.

## Sample Recommendation Letter

[Your Name]  
[Your Position]  
[Company/Organization Name]  
[Company Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

Admissions Office  
[College/University Name]  
[College Address]  
[City, State, ZIP Code]

Dear Admissions Committee,

I am pleased to write this letter of recommendation for **[Applicant's Name]**, who has worked under my supervision at **[Company/Organization Name]** for the past **[duration]** as a **[Applicant's Position]**. It is a privilege to provide an honest endorsement of their exceptional work ethic, professionalism, and readiness for academic success at your esteemed institution.

During their time with us, **[Applicant's Name]** has consistently demonstrated outstanding dedication, strong problem-solving abilities, and an eagerness to learn. They have managed multiple responsibilities effectively, worked collaboratively with team members, and consistently met project deadlines. Colleagues describe **[Applicant's Name]** as reliable, resourceful, and a positive influence in the workplace.

Their attention to detail, excellent communication skills, and ability to adapt quickly to new challenges have contributed substantially to our team's success. Notably, **[Applicant's Name]** led a project on **[describe a specific project, achievement, or responsibility]**, showcasing their leadership and organizational talent.

I am confident that **[Applicant's Name]**'s responsibility, motivation, and intellectual curiosity will enable them to thrive in a college setting. I strongly support their application and believe that they would be a remarkable addition to your academic community.

Please feel free to contact me at [your phone number or email] if you need any further information or would like to discuss **[Applicant's Name]**'s qualifications in greater detail.

Sincerely,  
[Your Name]  
[Your Position]  
[Company/Organization Name]