

Sample Recommendation Letter for College Application from Counselor

[Your School Name]

[School Address]

[City, State, ZIP]

[Date]

Admissions Office

[College/University Name]

[College Address]

[City, State, ZIP]

Dear Admissions Committee,

It is my pleasure to write this letter of recommendation for **[Student's Name]** as part of their application to your esteemed institution. As **[Student's Name]**'s school counselor at **[School Name]** for the past **[Number]** years, I have had the privilege of witnessing their development into a remarkable student and individual.

[Student's Name] has consistently demonstrated outstanding academic performance, ranking in the top **[percentile]** of their class while taking rigorous courses such as **[list any AP/IB/honors classes]**. Their dedication to learning, intellectual curiosity, and passion for knowledge are truly commendable.

Beyond academics, **[Student's Name]** is an active member of our school community, participating in **[list extracurricular activities, leadership roles, clubs, sports, etc.]**. They have shown leadership and initiative, most notably as **[position/title]** of **[club/team]**, where they inspired peers and organized impactful projects. Their commitment to service is evident through **[describe volunteer/community service involvement]**, reflecting a genuine desire to make a positive difference.

One of **[Student's Name]**'s most impressive qualities is their character. **[He/She/They]** is respectful, responsible, and compassionate, always willing to offer support to classmates and foster an inclusive environment. **[Student's Name]** manages challenges with resiliency and maturity, qualities that will serve **[him/her/them]** well in a demanding college setting.

In summary, I give **[Student's Name]** my highest recommendation for admission to your college. I am confident that **[he/she/they]** will not only excel academically but will also contribute positively to your campus community. Please feel free to contact me at **[counselor's phone number or email]** if you require any further information.

Sincerely,

[Counselor's Name]

School Counselor

[School Name]

[Counselor's Email]

[Counselor's Phone Number]