

Date: [Insert Date]

Dear [Applicant Name],

Thank you for taking the time to interview for the [Internship Position Title] at [Company/Organization Name]. We greatly appreciate your interest in joining our team and the effort you invested throughout the application process.

After careful consideration, we regret to inform you that we will not be moving forward with your application at this time. Our team was impressed with your passion for [relevant field/industry], and we wanted to share some specific feedback from your interview to support your continued growth:

- **Strengths:** You communicated your ideas clearly and demonstrated strong enthusiasm for learning. Your background in [mention relevant coursework, projects, or experiences] was well-presented and aligns with the foundational skills we seek.
- **Areas for Improvement:** The interview revealed that further development in [mention specific skill, e.g., technical competencies, problem-solving, teamwork, etc.] would strengthen your profile. We encourage you to gain more hands-on experience in this area, perhaps through additional coursework, workshops, or relevant extracurricular projects.

We recognize the effort you have invested so far and encourage you to continue building your skills and pursuing internship opportunities. Please feel free to apply again in the future, as we value your interest in our organization.

Thank you again for your time and effort. We wish you all the best in your academic and professional journey.

Sincerely,

[Your Name]

[Your Title/Position]

[Company/Organization Name]