

Sample Formal Thank You Letter After Panel Interview

[Your Name]

[Your Address]

[City, State ZIP Code]

[Your Email Address]

[Date]

[Panel Member's Name]

[Panel Member's Title or Department]

[Company/Organization Name]

[Company Address]

[City, State ZIP Code]

Dear [Panel Member's Name] and Esteemed Members of the Interview Panel,

I would like to express my sincere gratitude for the opportunity to interview for the [Job Title] position at [Company/Organization Name] on [date of interview]. Thank you for your time, thoughtful questions, and for sharing valuable insights into your team and organization.

I truly enjoyed learning more about [Company/Organization Name]'s mission and culture, and I am even more enthusiastic about the possibility of joining your talented team. Our discussion regarding [specific topic or project discussed in the interview] was especially inspiring, and I am confident that my skills in [relevant qualification/experience] would be a great match for your current and future needs.

I appreciate the opportunity to elaborate on how I can contribute to [Company/Organization Name]'s ongoing success. Please extend my thanks to everyone on the panel for their consideration. If there is any additional information I can provide, please let me know.

Thank you once again for your time and consideration. I look forward to the possibility of working with you and the team.

Sincerely,

[Your Name]