

Professional Reference Letter for Rental Property Application

[Your Name]
[Your Title/Relationship to Applicant]
[Your Company/Organization, if applicable]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Landlord or Property Manager Name]
[Property Management Company, if applicable]
[Property Address]
[City, State, ZIP Code]

Dear [Landlord/Property Manager's Name],

I am writing to provide a professional reference for [Applicant's Full Name] in support of their application to rent the property at [Property Address]. I have known [Applicant's Name] for [length of time] in my capacity as [relationship, e.g., employer, former landlord, colleague, etc.].

During this time, I have found [Applicant's Name] to be exceptionally reliable and responsible. [He/She/They] consistently met obligations in a timely manner and demonstrated a strong sense of integrity and respect for both people and property. If applicable: As a tenant at [Previous Property Address], [he/she/they] always paid rent punctually, maintained the rental unit in excellent condition, and communicated proactively regarding any issues or maintenance needs.

[Applicant's Name] is courteous, trustworthy, and has excellent communication skills. [He/She/They] is respectful towards neighbors and adheres to community rules and expectations. Based on my experience, I am confident in recommending [Applicant] as a tenant and believe [he/she/they] would be a positive addition to your rental community.

Please feel free to contact me at [your phone number] or [your email address] if you require any further information or clarification.

Sincerely,
[Your Name]