

## Offer Acceptance Letter (With Visa Sponsorship Condition)

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

[Hiring Manager's Name]  
[Company Name]  
[Company Address]  
[City, State, ZIP Code]

Dear [Hiring Manager's Name],

I am writing to formally accept the offer for the position of **[Job Title]** at **[Company Name]**. I appreciate the confidence you have shown in me, and I am excited to join your team and contribute to the success of the organization.

I would like to confirm my understanding of the offered employment terms as outlined in the offer letter, including the position, compensation, start date, and other benefits. Please note that my acceptance of this offer is contingent upon **successful visa sponsorship** and my ability to secure legal authorization to work in [Country] through your company's sponsorship.

I kindly request your support and guidance in initiating the visa process at your earliest convenience. I am committed to providing all necessary documentation and cooperating throughout the process to ensure a smooth and prompt transition.

Thank you once again for this incredible opportunity. I look forward to officially joining the team upon completion of the visa process and contributing my skills and enthusiasm to [Company Name].

Please feel free to contact me if you need any further information or documentation from my side.

Sincerely,  
[Your Name]