

# Invitation Letter with Travel Itinerary Sample

[Your Name]  
[Your Address]  
[City, Postal Code]  
[Country]  
[Phone Number]  
[Email Address]

Date: [Insert Date]

To:

[Friend's Name]  
[Friend's Address]  
[City, Postal Code]  
[Country]

Subject: Invitation to Visit [Country] with Travel Itinerary

Dear [Friend's Name],

I am pleased to formally invite you to visit me in [City, Country] for a holiday from [Start Date] to [End Date]. I am excited to host you and introduce you to local attractions and culture during your stay.

## Relationship:

As you know, we have been friends for [number of years], and your visit will be a wonderful opportunity for us to spend quality time together.

## Accommodation:

You will be staying with me at my residence at the above address for the entire duration of your visit.

## Travel Itinerary:

- **[Start Date]:** Arrival in [City], airport pick-up
- **[Day 1]:** Local city tour & welcome dinner
- **[Day 2]:** Visit to [Famous Attraction/Museum]
- **[Day 3]:** Day trip to [Nearby City/Nature Spot]
- **[Day 4]:** Leisure and shopping day
- **[Day 5]:** Cultural experience (e.g., food festival, concert)
- **[Day 6]:** Farewell gathering with friends
- **[End Date]:** Departure from [City], airport drop-off

I will cover your living expenses during the stay, including accommodation and local transportation. If you need any further documents to assist with your visa application, please let me know.

I am looking forward to your visit and am excited to make your stay memorable. Feel free to contact me anytime if you need more information.

Best regards,  
[Your Name]