

Job Acceptance Letter Negotiating Salary

Dear [Hiring Manager's Name],

I would like to express my sincere gratitude for offering me the position of **[Job Title]** at **[Company Name]**. I am excited about the opportunity to join your team and contribute to [specific department, project, or objective relevant to the company].

After careful consideration, I am pleased to formally accept the job offer. I am confident my skills and experience will enable me to make a meaningful impact at **[Company Name]**.

Before we proceed, I would like to discuss the terms of the compensation package. Based on my **[number] years of experience in [industry/field]**, my proven track record in **[relevant skills or achievements]**, and market research regarding current salary trends for similar roles, I was expecting a base salary in the range of **[\$Your Counteroffer]**. I believe this adjustment better reflects the value I will bring to the team and aligns with industry standards.

I am very enthusiastic about the possibility of contributing to **[Company Name]** and am hopeful that we can reach a mutually agreeable compensation package. I am open to further discussion and am confident we can find a solution that fits both parties.

Thank you again for the opportunity. I look forward to your response and to joining **[Company Name]**.

Sincerely,

[Your Full Name]

[Your Phone Number]

[Your Email Address]