

Gentle Rejection Letter Template for Business Collaboration Offer

Dear [Recipient's Name],

Thank you very much for reaching out and considering [Your Company Name] for this collaboration opportunity. We truly appreciate your interest in working together and the effort you put into your proposal.

After careful consideration, we have decided not to move forward with the collaboration at this time. This decision was not an easy one, as we hold your organization in high regard. At present, our focus is directed towards other strategic priorities that require our full attention.

We value the potential for a partnership and would be glad to stay in touch. Please feel free to reach out in the future should new opportunities arise, and we will be sure to do the same.

Thank you once again for your understanding and for considering us for collaboration. We wish you and your team continued success and look forward to possible opportunities to connect further down the line.

Best regards,

[Your Name]

[Your Position]

[Your Company Name]

[Contact Information]