

Date: [Insert Date]

To: [Applicant Name]

Address: [Applicant Address]

Email: [Applicant Email]

Dear [Applicant Name],

Subject: Grant Committee Acceptance of Research Proposal

On behalf of the [Grant Committee Name/Organization], we are pleased to inform you that your research proposal titled "[Title of Research Proposal]" has been reviewed and selected for funding. Your project stood out for its merit, innovation, and potential positive impact in the field of [Field/Area].

The total grant amount awarded is **[Insert Amount]**, to be disbursed according to the schedule outlined in the Grant Agreement. Please note the following information regarding your grant:

- **Scope of Research:** [Brief description of research scope and objectives]
- **Funding Period:** [Start Date] to [End Date]
- **Terms & Conditions:** Adherence to the proposal submitted and compliance with all organizational and ethical guidelines is required.
- **Reporting:** Progress and financial reports must be submitted according to the attached schedule. Failure to provide timely reports may affect funding continuity.

Please review the enclosed Grant Agreement for detailed terms and conditions. We request that you sign and return a copy to indicate your acceptance of the award and its stipulations.

We commend your dedication to advancing research in [Field/Area] and look forward to the successful execution and completion of your project. Should you have any questions, please contact [Committee Contact Name] at [Contact Email/Phone].

Congratulations once again!

Sincerely,

[Name]

[Title]

[Grant Committee Name/Organization]

[Contact Information]