

# Complaint Letter: Demand for Replacement under Warranty

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

[Vendor/Manufacturer Name]  
[Customer Service Department]  
[Company Address]  
[City, State, ZIP Code]

Subject: Request for Replacement of Defective Product under Warranty

Dear [Customer Service Manager/Recipient's Name],

I am writing to formally bring to your attention an issue concerning a defective product that I purchased from your company, and to request its replacement under the warranty terms.

Product Details:

**Product Name:** [Product Name]  
**Model/Serial Number:** [Model/Serial Number]  
**Purchase Date:** [Date of Purchase]  
**Order/Invoice Number:** [Order/Invoice Number]

Shortly after purchase, I began to experience the following issues with the product:  
[Briefly describe the problem(s) and when they began.]

As the product is still within its warranty period, I expect that the terms of the warranty will be honored. According to the warranty, I am entitled to a replacement in the case of manufacturing defects or malfunctions that are not a result of misuse or accidental damage.

I kindly request a prompt replacement of the defective product. I have attached copies of the purchase receipt, warranty card, and photographs of the defect for your reference.

Please let me know the next steps in the replacement process. I would appreciate your immediate attention to this matter and look forward to a swift resolution.

Thank you for your cooperation.

Sincerely,  
[Your Name]

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*Note: Replace bracketed sections (e.g., [Your Name], [Product Name], etc.) with your specific details.  
Enclose supporting documents as attachments to strengthen your request.*