

# Character Reference Letter for Expungement Request

A **character reference letter for expungement request** is a formal document written by someone who knows the petitioner well and can attest to their good character and rehabilitation since the offense. This letter supports the individual's petition to have their criminal record expunged by highlighting positive changes, community involvement, and responsible behavior. An example includes detailing the person's integrity, trustworthiness, and commitment to personal growth, emphasizing their worthiness for a fresh start in society.

## Template

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

### To Whom It May Concern,

I am writing this letter in support of **[Petitioner's Name]** and their request for expungement of their criminal record. I have known **[Petitioner's Name]** for **[number]** years in my capacity as **[relationship, e.g., friend, colleague, mentor]**.

During the time I have known **[Petitioner's Name]**, I have witnessed significant growth and positive change in their character. They have consistently demonstrated integrity, responsibility, and a genuine commitment to making amends for their past actions. **[He/She/They]** has shown remarkable dedication to personal and professional development, as well as active involvement in our community through **[volunteering, church/school activities, etc.]**.

I believe that **[Petitioner's Name]** is truly remorseful for past mistakes and has taken all necessary steps to become a responsible and contributing member of society. I have no doubt that granting this expungement would support **[his/her/their]** continued progress and positively impact their future opportunities.

Thank you for considering this request. If you require any additional information, please feel free to contact me at **[your phone number]** or **[your email address]**.

Sincerely,  
[Your Name]

## Example

**John Anderson**  
456 Main Street  
Springfield, IL 62701  
john.anderson@email.com  
(555) 123-4567  
June 15, 2024

### To Whom It May Concern,

I am writing this letter in support of Maria Gonzalez and her request for the expungement of her criminal record. I have had the pleasure of knowing Maria for over six years both as a co-worker and a friend.

Maria has shown unwavering integrity, responsibility, and dedication to self-improvement since the time of her offense. She regularly volunteers at our local food pantry, mentors at-risk youth, and has successfully held a full-time job while pursuing further education. Maria is deeply respected by her peers and has proven her trustworthiness in countless ways.

Her actions over the years clearly show her remorse for past mistakes and a sincere commitment to living as a positive influence in our community. I strongly urge you to consider this expungement, which will allow Maria the chance to continue building a productive and meaningful life.

Thank you for your time and consideration. Please contact me if you need any further information.

Sincerely,  
John Anderson