

Apology Letter for Late Submission of Assignment Due to Illness

Dear [Teacher/Professor's Name],

I hope this message finds you well. I am writing to sincerely apologize for the late submission of my [Assignment Name/Title] which was due on [Due Date] for your [Class/Subject Name] class. Unfortunately, I was unable to complete and submit the assignment on time due to an illness that required me to rest and recover.

I began experiencing symptoms on [Date] and, upon consulting a healthcare professional, was advised to take time off for proper recovery. This unforeseen circumstance made it difficult for me to focus on my academic responsibilities and meet the original deadline.

I take full responsibility for not notifying you sooner and for any inconvenience this delay may have caused. It was never my intention to fall behind on my coursework, and I regret any disruption this may have caused in your schedule or grading process.

I have now completed the assignment and attached it with this letter/email. I kindly request your understanding and consideration to accept my late submission. Should you require any medical documentation or further information, please let me know.

Thank you very much for your understanding and support. I am committed to keeping up with my studies and ensuring this does not happen again.

Sincerely,

[Your Name]

[Student ID, if applicable]

[Class/Section]