

# Acceptance Letter for Scholarship (Graduate Studies) - Sample

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

[Scholarship Committee/Institution Name]  
[Office/Department, if applicable]  
[Institution Address]  
[City, State, ZIP Code]

Dear [Scholarship Committee Chairperson/Specific Contact Person],

I am writing to formally accept the [Name of Scholarship] awarded to me for my graduate studies in [Your Program, e.g., Master of Science in Biology] at [University Name]. I am deeply honored and grateful for this opportunity and sincerely appreciate the committee's belief in my academic potential and professional aspirations.

I acknowledge and accept the terms and conditions associated with this scholarship, and I understand the importance of maintaining the required academic performance and upholding ethical standards as specified. Please consider this letter as my official confirmation to accept the scholarship and the responsibilities it entails.

I would like to thank you and the selection committee for this generous support, which will greatly assist me in achieving my educational goals. Please let me know if there are any additional forms or steps needed to facilitate the scholarship disbursement process.

Thank you once again for your confidence in my abilities. I look forward to commencing my graduate program and representing the [Scholarship Name] proudly.

Sincerely,  
[Your Name]