

Sample Complaint Letter for Defective Electronic Product Under Warranty

Below is a template you can use to report a **defective electronic product** that is still covered under warranty. This letter will help you clearly communicate the issue, your expectations, and facilitate a prompt resolution.

Your Name

Your Address

City, State, Zip Code

Email Address

Phone Number

Date**Customer Service Department**

Manufacturer/Seller Name

Address (if available)

City, State, Zip Code

Subject: Complaint Regarding Defective Electronic Product Under Warranty

Dear Sir/Madam,

I am writing to formally lodge a complaint regarding a defective product that I purchased from your store/website. The product details are as follows:

- **Product Name/Model:** [Insert Product Name/Model Number]
- **Serial Number:** [Insert Serial Number]
- **Date of Purchase:** [Insert Purchase Date]
- **Place of Purchase:** [Insert Store or Website Name]
- **Warranty Period:** [Insert Warranty Period]

Shortly after purchase, I noticed the following problem(s) with the product:

[Clearly describe the nature of the defect and when it started appearing. Mention any troubleshooting steps attempted.]

As the product is still under warranty, I kindly request a **[choose one: repair / replacement / full refund]** as per the terms and conditions of the warranty. I have attached copies of my proof of purchase and warranty card for your reference.

Please let me know how to proceed with my claim or if further information is required. I look forward to your prompt response and a satisfactory resolution to this matter.

Sincerely,

[Your Name]

Tips:

- Include copies (not originals) of receipts, invoices, and warranty documents.
- Send the letter via a trackable method and keep a copy for your records.
- Modify the template to best fit your situation and product specifics.