

# Sample Graduate School Acceptance Letter

[University Letterhead]

**Date:** [Month Day, Year]

**Applicant Name:** [Full Name]

**Applicant Address:** [Street Address]

[City, Postal Code]

[Country]

Dear [Applicant Name],

Congratulations! On behalf of the Admissions Committee, I am pleased to inform you of your acceptance into the [Master of Science/Doctor of Philosophy] program in [STEM Field, e.g., Computer Science, Engineering, Physics, etc.] at [University Name] for the [Fall/Spring] [Year] term.

## Program Details

Your acceptance is for the [full-time/part-time] study track. Classes are scheduled to begin on [Start Date]. Please refer to your student portal for a detailed curriculum and course registration guidelines.

## Enrollment Instructions

- Confirm Your Admission:** Log in to your applicant portal and accept this offer by [Deadline Date].
- Submit Required Documents:** Upload final transcripts, degree certificates, and any other requested documents to complete your admission file.
- Pay the Enrollment Deposit:** A non-refundable deposit of [Amount] must be submitted to secure your place in the program.

## Visa and Immigration Guidance

As an international student, you will require a valid student visa to study in the United States. Upon confirming your acceptance and submitting the necessary documents, our International Student Services Office will provide you with a Form I-20. Please use this form for your visa application at your nearest U.S. embassy or consulate. Detailed instructions and support are available on our [International Student Office website](#).

## Support Services for International Scholars

- New Student Orientation for International Students
- Academic and Language Support Programs
- On-campus Housing Assistance
- Career Services and STEM OPT Advising
- Cultural and Social Integration Activities

If you have any questions or need assistance, please contact the Graduate Admissions Office at [admissions@university.edu](mailto:admissions@university.edu) or our International Student Services at [issos@university.edu](mailto:issos@university.edu).

We congratulate you again on your accomplishments and look forward to welcoming you to our vibrant STEM community at [University Name].

Sincerely,

[Admissions Officer Name]

Director of Graduate Admissions

[University Name]