

Date: [Insert Date]

Dear [Applicant's Name],

Thank you sincerely for your interest in [College/University Name] and for the time and effort you invested in your application. We truly appreciate your desire to be a part of our academic community and were deeply impressed by your accomplishments and aspirations.

After carefully reviewing your application, we regret to inform you that we are unable to offer you admission for the upcoming academic year. Please know this decision was reached only after thorough consideration of your achievements and potential. Our admissions process involves difficult choices, as we receive applications from many talented individuals-sometimes a greater number than we have available spaces.

We recognize the hard work, passion, and dedication you demonstrated throughout your academic journey. While this news may be disappointing, we want to encourage you not to be discouraged. Many successful students reapply or pursue additional educational or extracurricular opportunities before gaining admission.

Should you wish to reapply in the future, we recommend strengthening your application by:

- Enhancing your academic performance, especially in key coursework relevant to your intended major.
- Gaining further experience through internships, volunteer work, or leadership roles in extracurricular activities.
- Considering community college coursework or post-secondary programs that align with your interests.
- Requesting feedback from teachers or mentors to help identify areas for improvement.

We admire your ambitions and hope you will continue to pursue your educational goals with determination and optimism. Thank you again for letting us consider your application, and we wish you the very best in all your future endeavors.

With warm regards,  
[Admissions Office/Admissions Committee]  
[College/University Name]