

Date: [Insert Date]

Dear [Applicant Name],

Thank you for your interest in [Name of College] and for taking the time to apply to the [Name of Program] program.

This letter serves as a formal notification of your application status. After careful consideration, we regret to inform you that we are unable to offer you admission to the [Name of Program] at this time due to **program capacity restrictions**.

Our college receives a high volume of applications each year, and unfortunately, the limited number of available spots requires us to make difficult decisions. This year, the selection process was particularly competitive, and many qualified candidates could not be accommodated.

We encourage you to consider alternative programs at [Name of College] or to reapply in the future. Your enthusiasm and effort in seeking to join our academic community are greatly valued, and we hope you will continue to pursue your educational goals.

If you have any questions or would like to discuss other opportunities at [Name of College], please feel free to contact our admissions office at [Contact Information].

We wish you the very best in your future academic endeavors.

Sincerely,

[Name]

[Title]

[Name of College]