

Date: [Insert Date]

[Hiring Manager's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Hiring Manager's Name],

I am writing to formally accept the unpaid internship position offered to me at **[Company Name]**. I am truly excited about the opportunity to join your team and contribute to [Company/Department or Project Name], while further developing my skills and gaining valuable hands-on experience in the industry.

I appreciate the confidence you have shown in my abilities and I am eager to begin my internship and make a meaningful impact within your organization. As I embark on this journey, I would like to respectfully express my interest in discussing the possibility of compensation for my work.

While I understand the current structure of the internship as unpaid, I believe that my experience, dedication, and the responsibilities I will be undertaking could warrant consideration for a paid arrangement. Intern compensation, in addition to helping meet my financial needs, often leads to increased motivation and ensures that interns can fully dedicate themselves to their role.

I kindly request a meeting or further discussion to explore the potential for a paid salary, with respect to both the standard industry rates and the mutually beneficial relationship that we hope to cultivate. Please let me know if this is possible or if there are any steps I should take to initiate this process.

Thank you once again for this opportunity. I look forward to contributing to **[Company Name]** and am hopeful we can work together to find a suitable arrangement moving forward.

Sincerely,

[Your Name]

[Your Address]

[Your City, State, Zip Code]

[Your Email Address]

[Your Phone Number]