

Subject: Thank You for Your Proposal Submission

Dear [Vendor Name],

Thank you very much for submitting your proposal for [Project/Service Name]. We sincerely appreciate the time, effort, and creativity invested in preparing your submission.

After careful review and consideration of all proposals received, we regret to inform you that we will not be moving forward with your proposal at this time. Our decision was based on a variety of factors and was not an easy one, given the quality of the submissions.

We truly value your interest in partnering with [Your Company/Organization] and appreciate the opportunity to learn more about your offerings. We encourage you to participate in future opportunities that may arise, as we would be happy to consider your organization again.

Thank you once again for your effort and interest. We look forward to the possibility of working together in the future.

Kind regards,

[Your Name]

[Your Position]

[Your Company/Organization]

[Contact Information]