

Thank-You Letter Template: Post-Interview with Request for Recommendation

Subject: Thank You for the Interview Opportunity

Dear [Interviewer's Name],

I want to sincerely thank you for taking the time to meet with me regarding the [Position Title] at [Company Name]. I greatly appreciated our discussion about [mention specific topics discussed or positive aspects of the interview], and learning more about the goals and values of your team reinforced my enthusiasm for this opportunity.

I am grateful for your consideration and for sharing your insights about the role and the company culture. It was a pleasure connecting with you and discussing how my background and skills can contribute to the continued success of your organization.

As I continue to pursue positions in this field, I am seeking to strengthen my professional profile. If you feel comfortable, I would be truly appreciative if you would consider providing a recommendation or acting as a reference based on our interactions. Your endorsement would be invaluable as I pursue my career aspirations.

Thank you once again for your time and consideration. Regardless of the outcome, I hope to stay in touch and wish you and the team at [Company Name] continued success.

Best regards,
[Your Name]
[Your Email Address]
[Your Phone Number]