

Short Notice Resignation Letter for Health Reasons

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Title/Position]
[Company Name]
[Company Address]
[City, State, ZIP Code]

Dear [Recipient's Name],

I am writing to formally resign from my position as [Your Position] at [Company Name], effective immediately. Due to unforeseen and pressing health issues, I am unable to continue my employment and must prioritize my health and well-being at this critical time.

I sincerely apologize for the short notice and for any inconvenience this may cause. This decision was not made lightly, and I am truly grateful for the support, opportunities, and experiences I have received during my tenure with [Company Name].

Please let me know if there is anything I can do to assist during the transition process. I hope to remain in touch and wish the company continued success.

Thank you for your understanding and support.

Sincerely,
[Your Name]