

[Your Organization's Letterhead]

[Date]

[Applicant's Name]

[Applicant's Address]

[City, State, ZIP Code]

Dear [Applicant's Name],

Thank you for your application to the [Name of Scholarship] program. We appreciate the time, effort, and dedication you invested in your application.

After careful consideration of all submissions, we regret to inform you that you were not selected as a recipient for this year's scholarship. We want to emphasize that this decision in no way diminishes your impressive achievements or the potential you clearly possess. The selection process was highly competitive, with many outstanding candidates applying, making our decisions very challenging.

Our review committee was genuinely impressed with your strong academic record, commitment to [mention specific area, e.g., community service, leadership, or field of study], and your thoughtfully articulated goals. Your passion and determination are evident and will undoubtedly lead you to further success in your academic and professional pursuits.

We encourage you to continue striving toward your ambitions and to consider reapplying for future scholarship opportunities with us. Your qualities and achievements make a difference, and we are confident that you will accomplish great things in your endeavors.

Thank you again for your interest in the [Name of Scholarship], and we wish you all the best in your future studies and career.

Sincerely,

[Your Name]

[Your Title/Position]

[Organization Name]