

## Sample Recommendation Letter for Research Internship Application

[Your Name]  
[Your Title/Position]  
[Department, University/Organization]  
[Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Recipient's Title/Position]  
[Department, Institution/Organization]  
[Address]

Dear [Recipient's Name],

I am pleased to write this letter of recommendation on behalf of **[Applicant's Name]**, who is applying for the research internship position at **[Institution/Organization Name]**. Having served as [his/her/their] [professor/advisor/supervisor] in the Department of [Department Name] at [Your Institution], I have had the opportunity to observe [his/her/their] exceptional academic abilities, strong analytical skills, and deep passion for scientific research.

[Applicant's Name] has consistently demonstrated a high level of intellectual curiosity and diligence in all aspects of [his/her/their] coursework and laboratory assignments. Notably, [he/she/they] achieved outstanding grades in my [Course Name] class, where [he/she/they] excelled at conducting literature reviews, designing experiments, and analyzing data. [His/Her/Their] ability to approach complex scientific questions with critical thinking and creativity sets [him/her/them] apart from [his/her/their] peers.

During [his/her/their] time in my laboratory, [Applicant's Name] contributed significantly to ongoing research projects, demonstrating strong technical proficiency with relevant methodologies and instrumentation. [He/She/They] is adept at working both independently and in collaborative team environments. [His/Her/Their] excellent communication skills enable [him/her/them] to articulate research findings clearly, both in writing and oral presentations.

In addition to [his/her/their] academic and research accomplishments, [Applicant's Name] has shown a remarkable work ethic, integrity, and dedication to professional development. [He/She/They] is highly motivated to pursue a career in research and has sought out opportunities to expand [his/her/their] knowledge and skills.

Based on [his/her/their] exemplary performance and unwavering commitment to scientific inquiry, I strongly endorse [Applicant's Name] for the research internship at [Institution/Organization Name]. I am confident that [he/she/they] would be a valuable addition to your program and make meaningful contributions to your ongoing projects. Please feel free to contact me should you require any further information.

Sincerely,  
[Your Name]  
[Your Title/Position]  
[Your Institution/Organization]