

Sample Invitation Letter for Schengen Visa Application (Family Visit)

This document provides a **sample invitation letter for Schengen visa application for family visit**, serving as a formal request to the consulate or embassy for visa issuance. The letter typically includes essential details such as the inviter's and invitee's personal information, purpose and duration of the visit, relationship between the parties, and assurance of accommodation and financial support during the stay. Its primary function is to facilitate a smooth visa approval process by clearly outlining the intent and logistical arrangements for the family visit within the Schengen Area.

Sample Invitation Letter

[Your Name]

[Your Address in Schengen Country]

[City, Postal Code, Country]

[Phone Number]

[Email Address]

[Date]

To:

The Consulate/Embassy of [Schengen Country]

[Embassy/Consulate Address]

[City, Country]

Subject: Invitation Letter for Family Visit – Schengen Visa Application for [Invitee's Name]

Dear Sir/Madam,

I, **[Your Full Name]**, currently residing at [Your Address in Schengen Country], and holding [your residency status, e.g., citizenship, permanent residency, work/student permit], would like to invite my [relationship, e.g., father, mother, sister], **[Invitee's Full Name]**, residing at [Invitee's Address in Home Country], to visit me in [Schengen Country] from [proposed entry date] to [proposed exit date].

The purpose of this visit is to spend time with family and strengthen our family bonds. During [his/her/their] stay in [Schengen Country], [Invitee's Name] will reside with me at my residence stated above, and I will take full responsibility for [his/her/their] accommodation, living expenses, and health insurance, as well as ensure [his/her/their] return to [Home Country] before the expiration of the visa.

[Invitee's Name] will provide all the required documentation and return flight tickets as part of the visa application.

Please find attached copies of my [passport/residence permit], proof of accommodation, and other supporting documents as required.

Thank you very much for considering this invitation. Should you require any additional information or documentation, please feel free to contact me.

Sincerely,

[Your Name]

[Signature if sending a printed letter]

Attachments:

- Copy of Inviter's passport or residence permit
- Proof of accommodation
- Proof of relationship (e.g., birth certificate, family record)
- Any other supporting documents