

Date: [Your Date]

[Recipient Name]

[Recipient Title/Position]

[Company Name]

[Company Address]

Dear [Recipient Name],

I am writing to formally tender my resignation from my position as [Your Position] at [Company Name], effective [Last Working Day, typically two weeks from the date above].

My decision comes after careful consideration in light of the recent company restructure and the resulting changes in management and leadership style. While I respect the new direction and recognize the organization's evolving goals, I believe that the new work environment is no longer aligned with my professional aspirations and values.

I would like to take this opportunity to express my sincere gratitude for the support and opportunities I have received during my tenure at [Company Name]. Working here has significantly contributed to my personal and professional growth, and I am thankful for the experiences and relationships developed along the way.

I am committed to ensuring a smooth transition and will do everything possible to assist in the transfer of my responsibilities during my notice period. Please let me know how I can help facilitate the process.

Thank you again for the opportunities and support. I wish the company continued success in this new chapter.

Sincerely,

[Your Name]