

Volunteer Position Application – Rejection Letter Sample

Date: [Insert Date]

Dear [Applicant's Name],

Thank you very much for your interest in volunteering with [Organization Name] and for the time and effort you invested in your application for the [Volunteer Position Title].

After careful consideration, we regret to inform you that we will not be moving forward with your application at this time. This decision does not reflect negatively on your abilities or qualifications; rather, we received a large number of applications and had to make some difficult choices.

We genuinely appreciate your desire to contribute to our cause and encourage you to apply for future volunteer opportunities that may arise. Your willingness to help our community means a great deal to us.

Thank you again for your interest in [Organization Name]. We wish you the best in your future endeavors and hope to hear from you again.

Sincerely,

[Your Name]

[Title]

[Organization Name]