

Dear [Applicant Name],

Thank you for taking the time to interview for the [Job Title] position with us at [Company Name]. We appreciate your interest in our team and the effort you put into the interview process.

After careful consideration, we have decided not to move forward with your application at this time. This decision was not easy, as we had many strong candidates, including yourself.

We value your interest in personal growth and would like to provide some constructive feedback that may help enhance your interview performance in future opportunities:

- **Communication Skills:** While your answers were thoughtful, we encourage you to elaborate more on your experiences and use specific examples that highlight your skills and accomplishments. Practicing concise and structured responses can further strengthen your presentations.
- **Technical Knowledge:** Consider revisiting key concepts relevant to the job requirements and preparing to discuss how you have applied these skills in real-world scenarios. Demonstrating hands-on knowledge can be powerful during technical discussions.
- **Interview Etiquette:** Arriving a few minutes early, maintaining good eye contact, and following up with a thank you note are small gestures that leave a positive impression. Demonstrating enthusiasm for the role and company also goes a long way.

We truly appreciate your enthusiasm and ambition. We encourage you to keep applying and refining your approach, as every interview is a valuable opportunity to grow and learn.

Thank you again for your interest in [Company Name]. We wish you the very best in your job search and professional development. Please feel free to re-apply for future openings.

Sincerely,
[Your Name]
[Your Position]
[Company Name]