

# Reference Letter Template: Teacher for Student Without Employment Experience

[Your Name]  
[Your Position/Subject Taught]  
[School Name]  
[School Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

To Whom It May Concern,

I am writing to recommend **[Student's Name]**, a dedicated and conscientious student in my **[Course/Subject]** class at **[School Name]**. Although **[Student's Name]** does not yet have formal employment experience, I have had the pleasure of witnessing their growth, strong work ethic, and admirable character first-hand throughout their time at our school.

**[Student's Name]** is a responsible and determined individual who consistently demonstrates a positive attitude and commitment to learning. Their ability to collaborate effectively with classmates during group projects showcases exceptional teamwork and communication skills. **[He/She/They]** is always willing to ask thoughtful questions, assist peers, and contribute valuable insights during discussions.

Aside from academic achievements, **[Student's Name]** participates actively in **[clubs, sports, or extracurricular activities]**, where **he/she/they** further demonstrates leadership, creativity, and initiative. Through these activities, **he/she/they** has honed skills vital for success in any professional or academic environment, such as organization, time management, and problem-solving.

The dedication and integrity that **[Student's Name]** displays, both inside and outside the classroom, indicate a bright future and the potential to contribute positively to any organization or pursuit **he/she/they** chooses. I confidently recommend **[Student's Name]** and am certain that **he/she/they** will excel when given new opportunities and responsibilities.

If you require any additional information, please feel free to contact me at [Email Address] or [Phone Number].

Sincerely,  
[Your Name]