

Lost Luggage Compensation Request Letter to Airline

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Airline Name]
[Customer Service Department or Claims Department]
[Airline Address]
[City, State, Zip Code]

Subject: Request for Compensation Due to Lost Luggage (Flight [Flight Number], Date: [Flight Date])

Dear Sir/Madam,

I am writing to formally request compensation for my lost luggage that was not delivered to me upon arrival on flight [Flight Number] from [Departure City] to [Destination City] on [Flight Date].

My checked baggage with tag number [Baggage Tag Number] has not been located as of [Current Date], despite my efforts to resolve this matter with your airport staff. I reported the missing bag at [Destination Airport] immediately after arrival and have attached a copy of the Property Irregularity Report (PIR) as well as the baggage claim tag for your reference.

The missing luggage contains the following items:

- [Item 1, brief description and, if possible, estimated value]
- [Item 2, brief description and, if possible, estimated value]
- [Continue list as needed]

The total estimated value of the lost items is [Total Value], and I have attached receipts/proofs of purchase where available.

The loss of my luggage has caused significant inconvenience and additional expenses during my trip. As such, I am requesting prompt compensation as per your airline's policy for lost baggage claims.

Please confirm receipt of this letter and let me know if any further documentation is required to process my claim. I trust that your team will handle my case with urgency and look forward to a timely resolution.

Thank you for your attention to this matter.

Sincerely,
[Your Name]

Enclosures:

- Copy of baggage claim tag
- Property Irregularity Report (PIR)
- Receipts or proof of value for lost items
- Copy of boarding pass/reservation confirmation