

[Your Name]
[Your Position/Title]
[School Name]
[School Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Scholarship Committee Name]
[Scholarship/Organization Name]
[Address, if applicable]

Dear Members of the Scholarship Committee,

I am pleased to write this letter of recommendation on behalf of **[Student's Name]** in support of their application for the **[Name of Scholarship]**. As **[Student's Name]**'s **[teacher/counselor/position]** at **[School Name]** for the past **[duration]**, I have had the privilege of watching them develop into an outstanding academic scholar and a dedicated member of our school community.

[Student's Name] has consistently demonstrated a strong commitment to academic excellence. Ranked within the top **[x%]** of their class, **[he/she/they]** has achieved impressive grades in a rigorous course of study, excelling in challenging subjects such as **[list subjects or areas of achievement]**. **[He/She/They]** approaches learning with intellectual curiosity, consistently going beyond classroom requirements to explore new ideas and deepen their understanding.

In addition to **[his/her/their]** impressive academic record, **[Student's Name]** displays an extraordinary work ethic and dedication. **[He/She/They]** is always prepared, participates thoughtfully in class discussions, and seeks constructive feedback to further improve. These qualities not only set **[him/her/them]** apart from peers but also position **[him/her/them]** as a role model within our academic community.

Moreover, **[Student's Name]** maintains a positive attitude and demonstrates leadership through **[mention extracurricular involvement, mentorship, or relevant activities]**. **[His/Her/Their]** enthusiasm and drive inspire others, and **[he/she/they]** actively collaborates with classmates, contributing to a positive and enriching learning environment.

Based on **[Student's Name]**'s exceptional academic performance, strong character, and dedication to furthering their education, I wholeheartedly recommend them for the **[Name of Scholarship]**. I am confident that **[he/she/they]** will thrive in a college setting and make meaningful contributions to the academic community.

Thank you for considering this application. Please feel free to contact me at [your phone number or email] if you have any further questions regarding **[Student's Name]**'s qualifications.

Sincerely,
[Your Name]
[Your Position/Title]
[School Name]