

Letter of Acknowledgement with Business Partnership Sample

[Your Company Logo]
[Your Company Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Position]
[Partner Company Name]
[Partner Company Address]
[City, State, ZIP Code]

Subject: Acknowledgement of Business Partnership

Dear [Recipient's Name],

We are writing to formally acknowledge the receipt and acceptance of the proposed business partnership agreement between **[Your Company Name]** and **[Partner Company Name]**. We sincerely appreciate the opportunity to collaborate and are confident that this partnership will bring mutual benefits and growth to both organizations.

We have thoroughly reviewed the terms and conditions outlined in the agreement and confirm our understanding and commitment to uphold our respective roles and responsibilities as stated. This partnership signifies our shared values, vision, and the desire to achieve business excellence together.

Please be assured of our full cooperation and dedication to the success of this partnership. If there are any further documents or clarifications required, kindly let us know and we will be pleased to assist.

Once again, thank you for your trust and the opportunity to join forces. We look forward to a successful and rewarding collaboration.

Sincerely,
[Your Name]
[Your Position]
[Your Company Name]