

Job Acceptance Letter with Revised Salary Proposal Sample

[Your Name]
[Your Address]
[City, State ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Title]
[Company Name]
[Company Address]
[City, State ZIP Code]

Dear [Recipient's Name],

I would like to express my sincere gratitude for offering me the position of **[Job Title]** at **[Company Name]**. I am excited about the opportunity to join your team and contribute to the organization's success.

After careful consideration, I am pleased to formally accept the job offer, subject to our discussion regarding the base salary. Based on our recent conversations, I would like to confirm my acceptance of the position with a revised salary of **[\$Revised Salary]** per year, as mutually agreed upon. I am confident this figure reflects both my experience and the value I will bring to your team.

Please let me know if there are any additional forms or steps required to finalize this agreement. I look forward to starting work on **[Start Date]** and am eager to begin contributing to **[Company Name]**.

Thank you again for this opportunity. I look forward to a productive and rewarding experience with the company.

Sincerely,
[Your Name]