

# Graduation Ceremony Invitation

*Honoring the Achievements of Our Graduates*

Dear [Guest Name],

You are cordially invited to attend the [Year] Graduation Ceremony of [School/University Name] to celebrate the outstanding accomplishments of our graduating class.

- **Date:** [Ceremony Date]
- **Time:** [Ceremony Time]
- **Venue:** [Ceremony Venue Name & Address]

Kindly RSVP by **[RSVP Deadline]** to [\[RSVP Email\]](#) or call **[RSVP Phone]**.

## Seating Plan

Your assigned seat has been reserved to ensure a comfortable and organized experience. Please refer to the plan below to locate your seat upon arrival.

Guest Name	Section	Row	Seat No.
[Guest Name]	[Section A/B/C]	[Row Number]	[Seat Number]

## Venue Map:



We look forward to celebrating this special day with you. Please arrive at least 30 minutes early to ensure timely seating.

Sincerely,  
[Organizer Name/Title]  
[School/University Name]