

Address Verification Letter for Passport Application

Date: [Insert Date]

To,
The Passport Officer,
[Passport Office Address]

Subject: Address Verification for Passport Application

Dear Sir/Madam,

This is to certify that Mr./Ms. **[Applicant's Name]**, holding date of birth **[DD/MM/YYYY]**, is residing at the address mentioned below:

[Full Residential Address]
[City, State, Zip Code]

Mr./Ms. **[Applicant's Name]** has been residing at the above-mentioned address since **[Month, Year]**. This letter is being issued upon his/her request for the purpose of address verification required for the passport application.

If you require any further information regarding the same, please feel free to contact me.

Thank you.

Yours sincerely,
[Name of Authority/Landlord]
[Designation, if applicable]
[Contact Number]
[Signature, if submitting as a hard copy]